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# Lynnfield Pioneer Youth Football & Cheer Annual Meeting Minutes

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**Location:** WebEx

**Date & Time:** 2/18/2021 @ 7:30 PM

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## Agenda details:

Present: Mike Cuddy, Lauren George, Steve George, Maureen Rystrom, Adam Rystrom, Ryan Stec, Cindy Band, Crystal Lavino, Courtney McKelvey, Kelly Tamaro, Dan Tamaro

Absent/Excused: Keri Brown, Joe Montalto

First 15 minutes of the meeting that take place virtually will be open to the public upon written request to the secretary. Once received, secretary will provide meeting link.

- I. [Annual Meeting held 1/21/21](#) - Attendee list compiled; no actionable items noted
  - Minutes approved
  
- II. Treasurer's Report
  - Lauren sent out budget skeleton. Budget needs to be formally approved next month. Football and Cheer need to finalize potential costs.
  - Net loss \$276.00 - paid teamsnap and brought in \$1200 from football raffle. Question if we want to renew HUDLE; not needed for flag, just tackle
  
- III. Board of Directors Transition
  - a. Meeting cadence
    - i. 2/18/21; 3/18/21; 4/15/21; 5/20/21; 6/17/21; 7/15/21; 8/19/21, 9/16/21, 10/21/21, 11/18/21, 12/16/21
    - Unable to get into the Merritt Center for quite a while per the Eric Hamlin - will reach out again and see if we can schedule for June 2021

- b. Update LPYFC P&P with addition of Flag Football Director Position/Role (see #14 of board positions below) – Welcome Ryan Stec 😊
  - Ryan to draft director position to incorporate into the P&P
- c. CORI and COI submission
  - Safety handles CORI – submit CORI to Joe Montalto
  - Secretary handle COI – submit COI to Kelly Tammaro
- d. Commonwealth of MA submission
  - In process – New Cheer Directors to send Address and Cells to Kelly T
- e. Signatories(E-Board) – Bank Account
  - Kelly and Lauren to coordinate
- f. League Technologies (FB, Drop Box, Hudl, USA Football, TeamSnap)
  - All members added

#### IV. Season Preparation

- a. 2021 Budget setting timeline – Football and Cheer
  - Football and Cheer received, reviewing and will provide at next meeting
  - Biggest obstacle for cheer is practice space as public schools are not letting or committing to any practice space due to COVID
- b. 2021 goals – Football and Cheer
  - i. [Please reference: LPYFC Key Dates & Responsibilities - Annual Cycle.xlsx](#)
- c. Registration date
  - Tackle Football and Cheer registration will open next month, allow flag registration to grow and provide advertisement for upcoming season
  - Field space for flag football has already been requested by Steve. Its contingent upon COVID provisions, # of registrants and # of refs
  - Maureen to continue to send out push notifications regarding flag registration every 3 days via social media and teamsnap

#### V. Fundraising Calendar

- Defer until next meeting

#### VI. CAYFL Meeting Summary

- NO CAFYL meeting this month
- Cuddy awaiting code for USA football in order for coaches to take online coaches training. Ryan agreed that flag coaches should also

take the football coach training. USA football will probably be the source of flag uniforms.