

Lynnfield Pioneer Youth Football & Cheer Board Meeting Minutes

Location	WebEx
Date & Time:	2/15/2022 @ 7:30 PM

Agenda details:

Present: Kelly, Dan, Keri, Theresa, Jill, Ryan, Courtney, Maureen, Cindy, Andy, Adam, Joe

Absent/Excused: Crystal

First 15 minutes of the meeting that take place virtually will be open to the public upon written request to the secretary. Once received, the secretary will provide a meeting link. **No public requests were made.**

I. Approve 1-20-22 Minutes: approved

II. Treasurer's Report

- a.** Skeleton Budget - The account currently holds \$42,894, and Theresa is waiting for the appreciation adjustments. Theresa requested that wish lists for both football and cheer be completed by March.

III. President Updates

- a.** CORI forms - Joe requested that everyone print the forms from the website and have them filled out by the next meeting.
- b.** COI forms - Jill sent the forms to each member and requested them as soon as possible.
- c.** Switch to Google Workspace - LPYFC will be transitioning from Dropbox to Google Workspace. Workspace provides director level emails for each member, and is free for nonprofit organizations.
- d.** In-person meetings starting in March
 - i.** Merritt Center and St. Maria Goretti office may not be options - Jill spoke with Janine Sano at St. Maria Goretti, and the business office will be available for use starting in March.

IV. Board of Directors Transition

- a.** Meeting cadence
 - i. 2/15/22; 3/17/22; 4/21/22; 5/19/22; 6/16/22; 7/21/22; 8/18/22, 9/15/22, 10/20/22, 11/17/22, 12/15/22, **1/19/23** - The board voted to move meetings to the third Wednesday of each month due to member conflicts. Jill will confirm the change with Janine Sano.

V. Flag Football

- a.** Season to run 4/30/22-6/18/22
- b.** Vote - open registration - Registration will run from 2/28-3/31 through Team Snap
- c.** Jersey Order - Jerseys should be ready by 4/15
- d.** Flag Swag - Ryan will email Sal to see what might be available as far as including a free t-shirt with registration. Ryan suggested the addition of a 4-week season for pre-school aged players starting in May. The board agreed this was a good idea, but might not be feasible for the spring season. Andy will follow up with Joe Maney regarding altering the field permit to begin at noon on game days.

VI. Tackle Football & Equipment

- a.** Updates - Adam will put together an equipment budget for the next meeting. He noted we are still waiting for Riddell to pick up some returned equipment, and instructed Theresa to hold off on paying the bill for the adult pants. LPYFC received a grant for football blocking pads. Kelly will follow up with Mike Cuddy for more information. CAYFL needs rosters by the August meeting.
- b.** Vote - open registration - Registration will run 4/1-6/15 with a late fee after 6/15. Equipment fittings will take place the second week of June, as jerseys take roughly six weeks for delivery. Dan suggested sending flyers to elementary students to advertise registration. Cindy said that all school communications go through a digital backpack now that needs to be approved by the superintendent.

VII. Cheer

- a.** Updates - Since uniforms are purchased by each athlete, a Facebook group has been created to swap sizes between families. Fittings for new uniforms will take place on 6/1.
- b.** Vote - open registration - Registration will run 4/1-6/1.

VIII. Fields

- a.** Updates - The application for Flag Football was submitted on 1/30, and will be completed once final roster numbers are available. Applications for the fall

season are due on 6/30. Cheer directors will follow up with Andy regarding practice space needs.

IX. Safety

- a. Updates - Joe will check the Konex for first aid kits for Flag Football. EMS is not at the field for flag games.

X. Fundraising

- a. Updates - LPYFC will create a program for the 2022 season with photos and ads. A Giggles Comedy Night is scheduled for 4/7 at Prince Pizzeria. It was a struggle to fill one card of SuperBowl squares this year. It was suggested that each football team have a team parent/guardian to help out with collecting raffle calendars, and other administrative tasks in order to help offload coaches. Andy inquired about putting up advertising banners at the field on game days. Dan mentioned it had been done in previous years. Andy will follow up with Joe Maney and high school personnel regarding regulations.

XI. Communications

- a. Updates - Maureen will tag board members on posts, and will send out weekly communications during the season. She will also create notifications regarding registration and upcoming fundraisers.

XII. CAYFL and MYCA Meeting Summary

- a. CAFYL - no meeting yet
- b. MYCA - The next meeting will be the first week in March.

XIII. SWAG

- a. SWAG store - We need to meet with Sal in March to discuss offerings. The board discussed having a night where everyone could see and try on merchandise.
 - i. Ask coaches and kids for ideas
- b. BLING store