

Lynnfield Pioneer Youth Football & Cheer Board Meeting Minutes

Location	St. Maria Goretti Church Hall, Google Meet
Date & Time:	7/20/2022 @ 7:30 PM

Present: Jill, Joe, Courtney, Ryan, Dan, Kelly, Crystal, Theresa, Keri (via phone)

Absent/Excused: Adam, Maureen, Andy, Cindy

First 15 minutes of the meeting will be open to the public upon written request to the secretary. Once received, the secretary will provide a meeting link, if necessary.

I. Approve 6-22-22 Minutes: The minutes were approved by a unanimous vote.

II. Treasurer's Report

- a. Tax Return Filing Status:** The return is ready for signature and will be sent to the state.
- b. Budget Updates**
 - i. Projected Flag Budget:** We are within budget currently, although registration has been lower than predicted. The current budget does not take into account t-shirts already owned.
 - ii. Current Budget Costs:** There are a few outstanding invoices, however all have been reflected in the report.

III. President Updates

- a. Updates:** We need to get the wi-fi password for the church hall. Jill will liaise with Janine Sano. The LPYFC Policy document needs to be updated to include the new refund policy.
- b. Jamboree:** The jamboree will take place on 9/1. We will send out an email during the first week of practice. Dan will announce the A Team game at 7:30, and the cheerleaders will cheer for the A Team game. The Amazon presentation will take place between games on the main field.

IV. Secretary Notes

- a. Meeting cadence
 - i. 2/15/22; 3/16/22; 4/20/22; 5/18/22; 6/15/22; 7/20/22; 8/10/22, 9/28/22, 10/26/22, 11/16/22, 12/21/22, **1/18/23**
- b. COI Forms - Cindy, Ryan: Ryan returned his form, and Courtney took a form for Cindy who was unable to attend the meeting.

V. Flag Football

- a. Fall Season registration open: The board would like to include a wider base for emails to attract new players.
- b. Updates: Ryan will reach out to Sal for shirts, though with rising expenses, we may wish to solicit quotes from other suppliers. Ryan will send an email out for referees.

VI. Tackle Football & Equipment

- a. Equipment Updates: Equipment pickup times need to be scheduled.
- b. Football Updates: The jamboree games will start at 6pm for the younger teams, and 7:30pm for A Team. All coaches need to have CORI's on file.

VII. Cheer

- a. Updates: We are still using Champion for uniforms. The exhibition will take place on 10/26 at LMS, and the competition will be on 10/29. Courtney will be sending invoices for shirts and bows, and wraps still need to be purchased. Crystal reported that the cheer mats from LHS can be moved to HHS for practice, so new mats will not need to be purchased.

VIII. Fields

- a. Updates: With record numbers of registrations across many sports, field space is very limited this season. Andy continues to work with Joe and Mia to find space for all teams.
- b. Fall Application: Andy needs to provide final roster numbers to Joe, and make sure that the main field is booked from 8-5 on Sundays for games. The LPYFC solicitation form needs to be updated.

IX. Safety

- a. Updates: Joe is still waiting on CORI forms from most coaches.

X. Fundraising

- a. Snap Raise: Keri met with Snap Raise rep Cam who said to push out information as soon as possible. Snap Raise will take over once people set up accounts and enter emails. We will push information out during the first week of practice, with Snap Raise taking over from 8/15-9/15.

- b.** Corporate Sponsorship: We have currently raised \$4500 in corporate donations.
- c.** Other: We cannot have food trucks for the jamboree, however the snack shack will be open. We can have a 50/50 raffle, and sell t-shirts. There was discussion as to whether or not t-shirts would make a profit. The idea was tabled for a later discussion.

XI. Communications

- a.** Updates: Kelly will follow up with Maureen.
- b.** Website
 - i.** Dick's Sponsorship, 20% weekend: 7/29-8/1
 - ii.** Link Policy & Procedures
- c.** Email
 - i.** Flag Registration

XII. CAYFL and MYCA Meeting Summary

- a.** CAFYL: no updates
- b.** MYCA: At least one coach per team must be USA Cheer certified. MYCA will reimburse leagues by charging a lesser competition fee.

XIII. SWAG

- a.** SWAG store: closed
- b.** BLING store: Parents are looking for sweatshirts. We are hoping to sell them at games.