

Lynnfield Pioneer Youth Football & Cheer Board Meeting Minutes

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| Location | St. Maria Goretti Church Hall, Google Meet |
| Date & Time: | 8/24/2022 @ 8:15 PM |

Agenda details:

Present: Dan, Courtney, Jill, Kelly, Theresa, Crystal, Joe, Keri, Maureen, Adam, Andy

Absent/Excused: Ryan, Cindy

First 15 minutes of the meeting will be open to the public upon written request to the secretary. Once received, the secretary will provide a meeting link, if necessary. **No public requests were made.**

- I. Approve 7-20-22 Minutes:** approved by unanimous vote
- II. Discussion Between Board Members** - conducted in executive session
 - a. 9 Directors - much too large an undertaking for one person
 - b. Private Disagreements - need to present a united front
 - c. Moving Forward
- III. Treasurer's Report**
 - a. Budget Updates - Football referees are paid \$75 per game. Theresa will share Riddell invoices with Adam to reconcile receipts.
- IV. President Updates**
 - a. Updates - The referees and EMT's are set for the jamboree on 9/1. Games will start at 6pm, so the Board should plan to arrive by 4:45pm. Kelly reached out to Amazon regarding the check presentation, however she has not received a response. We have budgeted \$2000 for a photographer to capture game day photos and post them to the Facebook page.
- V. Secretary Notes**
 - a. Meeting cadence

- i. 2/15/22; 3/16/22; 4/20/22; 5/18/22; 6/15/22; 7/20/22; 8/24/22, 9/28/22, 10/26/22, 11/16/22, 12/21/22, **1/18/23**
- b. COI Forms - still missing Cindy

VI. Flag Football

- a. Fall Season registration open - We have 116 participants this season. There will be a kindergarten division run by the coaches, as well as grades 1-2 and grades 3-5 divisions. There were 40 players who did not need new jerseys.
- b. Girls Team - The board will discuss this as an option for the spring season. NE Flag has a team, so we should put feelers out for registration.

VII. Tackle Football & Equipment

- a. Equipment Updates - Coaches need to send sizes to Dan if they need a game day polo. All of the game day pants are in. Keith Ells is painting 4 helmets white for D Team.
- b. Football Updates - Final schedules should be available on Friday, 8/26. Teams will hopefully be starting and ending the season with home games. Codes of conduct need to be signed by all coaches. The board unanimously voted to accept all assistant coaches pending CORI approval.

VIII. Cheer

- a. Updates - All of the cheerleaders will attend the jamboree. The A and C Team games will have cheering. The HHS gym is not ready for cheer practice yet, so outdoor practice will be extended for 2 weeks. SSS gym can be used without mats as well. The bling swag presale raised \$400, and the bling lady will come to the first game. We would like to have the football players send off the cheerleaders to their competition on 10/29 and encourage players to attend the competition.

IX. Fields

- a. Application Status - Black out dates have been mostly identified and a new master calendar has been created. A link will be shared with the board.
- b. Current Updates - Keri will reach out to coach Lamusta regarding LHS students getting community service hours for running the chain gang at football games. Andy will ask about students who may be interested in announcing games. Dan will remind the head coaches that they need to find announcers and chain gang members for all home games.

X. Safety

- a. Updates - Game day EMT's are all set. CORI forms are still missing from half of the coaching staff.

- XI. Fundraising** - The board discussed adding registration insurance for next year.
- a.** Snap Raise - We have raised \$13,250.40 in donations so far. We need to think of a way to recognize those who donate \$500 or more. The board discussed recognition on the website or possibly a banner.
 - b.** Corporate Sponsorship - Banner graphics need to be in by 8/26. Jill will talk with Paul Bergeron regarding the Charles Schwab banner.
 - c.** Jamboree - There will be a 50/50 raffle, custom t-shirts, and a silent auction. Maureen will design signs for the auction, raffle, and directions for patrons.

XII. Communications

- a.** Updates - Jill will send Maureen the updated Policy and Procedure document for posting on the website.
- b.** Email Action Items - Andy will send the corporate logos to Maureen who will add them to the website.

XIII. CAYFL and MYCA Meeting Summary

- a.** CAYFL - The monthly meeting was held last week. There will be a roster meeting in 1.5 weeks. We need to have the current bylaws on file.
- b.** MYCA - We need to have the current bylaws on file.

XIV. SWAG

- a.** SWAG store
- b.** BLING store