

Lynnfield Pioneer Youth Football & Cheer Board Meeting Minutes

Location	Brown Residence, 3 Grey Lane, Lynnfield
Date & Time:	2/28/2023 @ 7:30 PM

Agenda details:

Present: Kelly Tammamro, Keri Brown, Theresa Ferullo Coscia, Angela DeSimone, Dan Tammamro, Crystal Lavino, Maureen Rystrom, Kristen Doherty, Jill McEwen, Joseph Montalto, Adam Rystrom, Courtney McKelvey, Ryan Stec

Absent/Excused: Cindy Band & Wade Luongo

I. Unanimously Approved 1/25/23 Meeting Minutes

II. Treasurer's Report

- a. Budget Updates – Skeleton budget will be started ASAP to be completed by March
- b. All outstanding 2022 bills have been paid and we are in solid financial shape for the upcoming season.

III. Board of Directors Transition

- a. CORI & COI submissions were accepted at the meeting by Angela & Joe
- b. Angela to submit Change of Director form on State's website
- c. Keri & Angela will become Bank Signatories
- d. Theresa will continue to maintain the P.O. Box and Kelly will give Angela her set of keys as backup

IV. Secretary Notes

- a. Meeting cadence (Third Tuesday of Month)
 1. 1/25/23 (Annual Meeting); **2/28/23**; 3/21/23; 4/18/23; 5/16/23; 6/20/23; 7/18/23; 8/15/23, 9/19/23, 10/17/23, 11/21/23, 12/19/23, 1/16/24
- b. Eric Hamlin confirmed we are all set for the next meeting (3/21/23) at the Merrit Center and Angela will confirm all future meeting dates with him via email

V. Season Preparation

- a. Budget – Check past costs to see if registration fees need to be raised or budgets need to be increased for new equipment. Flag needs new Dri-Fit t-shirts so that each team may have its own color, as well as to order footballs and flags for the Spring season. Cheer needs to decide whether they are ordering new mats as there is a 10-week lead time.
- b. Goals – Possible girls flag football team for the Fall season?
- c. Registration
 - 1. Spring Flag – Will be extended one week (\$120/child and family discount); referees and coaches secured
 - 2. Tackle Football – First week of April with no closing window pending registration numbers (\$325/child and family discount with a \$50 late fee). However, to guarantee equipment, players must be signed up prior to 6/30.
 - 3. Cheer – First week of April with a closing window (\$200/child and family discount - uniforms & sneakers are additional)

VI. President Updates

- a. No updates

VII. Flag Football

- a. Updates – Permit secured; referees are in good shape and we will have enough coaches

VIII. Tackle Football & Equipment

- a. Equipment Return/Storage and Jersey Updates – Four outstanding equipment returns remain. Football storage is at capacity – explore lease to buy storage containers, larger storage containers and other options.
- b. Football Updates – Permit 6/30

IX. Cheer

- a. Equipment/Mat Updates – HHS has a storage closet for mats
- b. Cheer Updates – exploring whether old LHS mats can be transferred and used at HHS or new mats need to be purchased

X. Fields

- a. No Updates

XI. Safety

- a. Updates – Spring Flag coaches need CORI's

XII. Fundraising

- a. Updates – SnapRaise meeting to be held, Kelly to get Kristen & Jill Google Drive access so that they can start up Amazon, start thinking about new field banners, Jamboree and Fundraising Timeline

XIII. Communications

- a. Updates – Tag PTO's & Lynnfield Rec in future social media posts

XIV. Cape Ann Youth Football League (CAYFL) & Massachusetts Youth Cheer Alliance (MYCA)

- a.** CAFYL Updates – Dan’s proposed rule changes were accepted at the last meeting and there may be a re-alignment of some of the out-of-town teams.
 - 1. Coaches now caught videotaping on the sidelines will be suspended, along with the HC, for the next week.
 - 2. Kicking at the C Level will now be modified live. No snap, but Defense will be allowed to rush their line players.
- b.** MYCA Updates – Meeting tomorrow 3/1/23

XV. SWAG

- a.** SWAG store – For now, Kelly will continue to run the store with talk of someone else taking over in the future. Look into having some sort of sample display available at equipment fittings in an effort to get orders in sooner.
- b.** BLING store – Crystal will continue to run the store