

# Lynnfield Pioneer Youth Football & Cheer Board Meeting Minutes

<b>Location</b>	<b>Merritt Center</b>
<b>Date &amp; Time:</b>	<b>6/13/2023 @ 7:30 PM</b>

## Agenda details:

Present: Theresa Ferullo Coscia, Angela DeSimone, Ryan Stec, Kelly Tamaro, Joseph Montalto, Wade Luongo, Dan Tamaro, Courtney McKelvey, Kristin Doherty, Cindy Band, Maureen Rystrom, Adam Rystrom

Absent/Excused: Crystal Lavino, Keri Brown, Jill McEwen

### **I. Unanimously Approved 5/24/23 Meeting Minutes**

### **II. Treasurer's Report**

- a. Updates
  - 1. All bills have been paid
  - 2. Transfer Venmo
  - 3. Filing due 11/15

### **III. Board of Directors Transition**

- a. Transfer Bank Signatories – tentatively scheduled for July

### **IV. Secretary Notes**

- a. Meeting Cadence (Third Tuesday of Month)
  - 1. 1/25/23 (Annual Meeting); 2/28/23; 3/21/23; 4/25/23; 5/24/23; **6/13/23**; 7/18/23; 8/15/23, 9/19/23, 10/17/23, 11/21/23, 12/19/23, 1/16/24
  - 2. SMG secured for 7/19/23, 8/16/23 and 9/13/23 as backup (keys?)
  - 3. Inquire if Merritt is available on 8/8 vs 8/15 in July

### **V. Season Preparation**

- a. Registration
  - 1. Cheer – Closed
    - a. Uniform fitting completed and teams made

- b. 6th Grade girls (C Team) will cheer for C Team, 5th Grade girls (JVC) (along with Kindergarteners/Micro Mascots) will cheer for JVC Football Team, 4th Grade girls (D) will cheer for D Football Team, 3rd Grade girls (JVD) (along with 1st Grade girls/Mini Mascots) will cheer for A Football Team and 2nd Grade girls (Mascots) will cheer for B Football Team
2. Tackle Football – Waitlisting has begun
  - a. List of players to be emailed with a link to purchase new jerseys (\$50)

## **VI. President Updates – N/A**

## **VII. Flag Football**

- a. Updates
  1. 6/17 playoffs
  2. Fall Flag season to begin 9/10
    - a. New registration form to be made for advertisement
    - b. Registration to open 6/23, cost to stay the same (includes new t-shirts)

## **VIII. Tackle Football & Equipment**

- a. Equipment Update – reconditioned existing and ordered more new helmets
- b. Storage Update – continue to work with LAX and LHS to share existing extra space
- c. Coaches Update
  1. Coach’s meeting held and submitted three new head coaches to board for approval – plan to hold another coach’s meeting with specific team(s)
  2. Applications for newly submitted head coaches (3) were approved by the board
    - Matt Philbin (D Team)
    - Chris Mattia (B Team)
    - Dan Tammaro (A Team)
  3. BIG teams this year across the board – option to split teams again to be considered in upcoming meetings
  4. Three-day clinic to be held the last week of July (application submitted)
    - a. Additional fee to be considered
    - b. Meeting with parents last day of clinics to be considered
  5. Seeking new game announcer

## **IX. Cheer**

- a. Updates
  1. LHS run clinics have been set up for summer months (3) to teach sideline cheers with proceeds going to LHS
  2. Coaches secured and meeting to be held Monday, June 19<sup>th</sup> – CORI’s & COI’s to be collected and submitted
    - Only new coach – Lucia Gravalese (Kindergarten/Micro Mascots)
  3. Student coaches for younger teams only this year
  4. Seasoned coach to help with coach’s training

- b. Practice Space – LMS & HHS (2 teams at a time) (pay one time school fee of \$30/girl + practice space fee), but must wait until second week of July for approval by Sheila Ryan (JAG in Woburn is still available as backup)
- c. Equipment/Mats – no mats to be ordered this year as we are past the ordering window (moving existing mats instead once schedule is approved)

## **X. Fields**

- a. Application due 6/30 for upcoming season
- b. Fall flag application to begin

## **XI. Safety**

- a. Updates
  - 1. Cheer to get first aid kits from football before start of the season

## **XII. Fundraising**

- a. Updates
  - 1. SnapRaise meeting to be held 6/28
  - 2. Amazon is out due to layoffs
  - 3. Password to be reset and fundraising email given to fundraising directors to use for sponsors
  - 4. Corporate sponsor email to go out 6/14 – separate email for parent sponsors to be sent out via TeamSnap
  - 5. Minute Man Press was selected to create grommeted, vinyl/mesh banners this year for sponsors after comparing received price quotes
  - 6. Sponsor list to be updated on website in August, as well as Venmo info (no Venmo to be used in 2023)
  - 7. Jamboree
    - Tentatively scheduled for August 31<sup>st</sup>
    - Baskets, raffles, 50/50, etc. again (no shirts this year)
    - Open Snack Shack
    - Onsite bling to be organized
    - Adam to put up banners
    - Roster cards to be considered (2 per player)

## **XIII. Communications**

- a. Updates
  - 1. David Garcia Photography chosen to replace Allison Young Photography

## **XIV. Cape Ann Youth Football League (CAYFL) & Massachusetts Youth Cheer Alliance (MYCA)**

- a. CAFYL Updates
  - 1. Next meeting 6/14
  - 2. Run idea of splitting teams (with two-week grace period to make changes) by board to get feedback and opinions

3. Rosters due second week of August
- b. MYCA Updates
  1. Competition 11/4

**XV. SWAG**

- a. SWAG store updates – open
- b. BLING store updates – N/A