

Lynnfield Pioneer Youth Football & Cheer Board Meeting Minutes

Location	Centre Congregational Church/Tower Day School * Fireside Room
Date & Time:	5/28/2024 @ 7:30 PM

Present: Adam Rystrom, Priscilla Gooden, Theresa Ferullo Coscia, Ryan Stec, Crystal Lavino, Jesse Donaruma, Joseph Montalto, John Pace, Maureen Rystrom

Absent/Excused: Angela DeSimone, Courtney McKelvey, Cindy Band, Michael Zuercher, Bridget Charville, Wade Luongo

I. 4/23/24 Meeting Minutes - approved

II. Treasurer's Report

- a. Taxes are due in April – auto extension, should receive by 5/15/2024 - complete
- b. Received Certificate of Solicitation from State
- c. Raise family discount budget in 2025

III. Board of Directors Transition

- a. New Board Member Code of Conduct – need all board signatures

IV. Secretary Notes

- a. Meeting Cadence (Third Tuesday of Month)
 1. 1/30/24 (Annual Meeting); 2/27/24; 3/19/24; 4/23/24; **5/28/24**; 6/18/24; 7/16/24; 8/20/24; 9/17/24; 10/15/24; 11/19/24; 12/17/24
- b. Fireside Room – Donation
 1. Town would have charged \$1,200/year
 2. Sent flower “thank you”, mid-year donation TBD

V. Flag Football

VI. Tackle Football & Equipment

- a. Registration opened 4/1: include jersey orders, removed COVID clause and added COC's
- b. Uniform fitting 6/8 at Snack Shack

- c. Head Coach application begin process 5/1
- d. Coaches meetings to be held twice per season in order to monitor safety, playing time, live hitting and parental help – CAYFL drills and setup scrimmages

VII. Cheer

- a. Registration opened 4/1 (5/31/2024 firm deadline) – schedule registrations to auto-close
 - a. Add tank top sizes for 2025
- b. Uniform fitting 6/1 at Snack Shack – old uniform donation
- c. Update TeamSnap terms and agreements, if possible, i.e. absences
- d. Senior Pom (Jamboree) – other options: EOY showcase or 1st home game
- e. Costs of mats – borrow from LHS?

VIII. Fields

- a. Status of Application for Spring Flag submitted 1/31 (season starts in April), along with current insurance policy and an estimate of registered players
- b. Inquired about field and space fees for the 2024 season
- c. Alison Young Photography confirmed 9/11 for football and 9/8 for cheer
 - 1. Send her total number of teams/participants when finalized
- d. Jamboree 8/29 (v. Danvers?)
- e. Conditioning camp? N/A

IX. Safety

- a. Consider mandatory *yearly* coach's concussion training v. 1 time
- b. A Healthy Lynnfield promotion
- e. Update concussion links on website
- f. imPACT concussion sent out/posted to website with rest of links and shared
- g. Resources to include information on helmet guard option

X. Fundraising

- a. All board members now have access to their Google accounts, as well as all info needed for 2024 banners - confirmed
- b. Parent's night out: Prince Pizza comedy night a Friday in October
- c. See SWAG store updates
- d. Roster cards – get updated pricing and potentially sell in 2024 (check spelling!)
- e. Dick's Sporting Goods Sponsorship/Donation – purchase footballs
- f. Amazon discount – N/A
- g. USA Football grant for flag – applied for
- h. Cheer banquet (Danversport) – reserve date & put deposit down

XI. Communications

- a. 2024 flyer for banner created, to be sent out ASAP – final countdown emails to be sent

XII. Cape Ann Youth Football League (CAYFL) & Massachusetts Youth Cheer Alliance (MYCA)

- a. CAFYL Updates

1. Possible joint practices with other towns
 2. Post season all-star game being considered – A Team nominations for recognition awards
 3. June meeting will determine Superbowl location
 4. Glaser Training (\$500) for 2025
 5. New scholarship will cost \$100/town
- b. MYCA Updates
1. 11/2 tentative competition date (Andover High School)
 2. 11/3 Showcase date?
 3. Comp fees increased due to removal of cap (accounted for in budget)

XIII. SWAG

- a. JAG store swag, pricing and billing to be finalized ASAP – store to open 5/30, code to scan at uniform fittings
1. 20% fundraising
 2. Include Lynnfield gear, not just football and cheer
 3. Pre-purchase initial order for sale at games
 4. Breast cancer Ellie fund
 1. Order pink socks ASAP